



# HAI TUPENDANE SACCO

**P.O Box 435-00516 Nairobi**

Member No:.....

L.F. No:.....

## APPLICANT INFORMATION

Name of Applicant (Mr./Mrs./Miss/Dr/prof/Rev):				
National ID/Passport No.			M/No.	
Marital Status	Single	Window	Others	
Married				
Date of Birth:			Phone No:	
Current Address:				
Area of resident:		Town	Estate / Village:	
Residence: Owned	Rented		Monthly payment or rent:	
Self Employed		Employed		

## EMPLOYMENT INFORMATION (WHERE APPLICABLE) IF SELF EMPLOYED INDICATE:

Current employer:		
Employer address:		Period in current employment:
Phone:		Email:
City/Town:		County:
POSITION	Monthly income	
Self employed	Type of business	

# LOAN APPLICATION

Amount requested in figure	In word
Repayable in.....	.....monthly installment
Purpose for which loan is requested 1	
2	
3	

## OTHER LOANS, DEBTORS OR OBLIGATIONS

Description	Amount

## OTHER SOURCES OF INCOME

Description	Monthly Income
Signature of applicant	Date

### DECLARATION

I hereby declare that the fore going particulars are true to the best of my knowledge and belief and agree to abide by the by-laws of the Sacco, the loan provisions and many variations by the Board or Directors of the social promotions registered trust in totality, respect of section above.

I also understand that the basic rules applicable are as listed and understand the loan will be granted only according to these rules.

1. That I must have been a regular contributor for a minimum of six months.
2. That I apply for a loan not exceeding three times my savings/short term savings in ..... Sacco which is subject to my ability to repay.
3. That the maximum repayment period for the loan have applied for does not exceed 24 months. Huge loan will be given duration not exceeding 36 months.
4. That the guarantors' must be members of the Sacco and have given both their membership and identity card numbers with ID copy. (Guarantors must ensure that the amount in word and figures applied for tally before they sign the form).
5. That I undertake to service my loan regularly without causing embarrassment to my guarantors.
6. Lump sum contribution for purpose of securing loan from the Sacco can be considered only if such money remains in the Sacco for at least six months from the date of making such payment.
7. Bulk clearance of loans is acceptable.
8. That the defective or incomplete loan applications once turned to members and re-submitted to the group after corrections will be treated as fresh, loan application.
9. That on a member being granted a loan, the member shall commence with monthly contribution as per the policy of

the Sacco.  
 10. That loan application form should reach the Sacco offices on or before Friday of every week.  
 11. That I have attached my loan application a clear copy of my ID and ID copies of all my guarantors to support it.  
 12. That I have authorized the Sacco to contact my guarantors to verify their guarantor ship consent.  
 I declare that I have READ, UNDERSTOOD AND COMPLETED with all the LENDING REQUIREMENT as contained in the loan application form and the particulars I have given are true to the best of my belief.

**Applicants**  
 Name:.....Signature:.....Date:.....  
 Witnessed by Name: .....Signature:.....Date:.....

**GUARANTORSHIP**

**CAUTION:** Guarantors are strongly advised to read all the information supplied in this form by applicant and terms and conditions contained herein so as to understand the full implication of signing this part.

We, the undersigned (Guarantors) do hereby jointly and severally undertake to guarantee (Name of the applicant) .....a loan of Kshs..... repayable in ..... (months) effective ..... in case of default in payment as herein agreed. The entire balance of this loan shall become due and payable in the option of the Sacco we hereby authorize the Sacco to apply all or part therefore of such savings to the repayment of the amount in default.

**Our particulars are as follows:**

**GUARANTOR INFORMATION (TO BE FILLED BY GUARANTORS)**

Member No.	Name	ID No.	Phone No.	Saving Offered	Sign
Amount in word					
Amount in word					
Amount in word					
Amount in word					
Amount in word					
Amount in word					
Amount in word					
Amount in word					

Applicant Signature .....Date.....

